



2025 Sweetwater Harvest Festival Artisans & Vendors Market

Sainte-Marie among the Hurons - 16164 Highway 12 East, Midland, ON

DEADLINE TO APPLY: February 28, 2025

Huronian Historical Parks (HHP) invites you to submit your application to be a vendor at the Sweetwater Harvest Festival Artisans and Vendors market at Sainte-Marie among the Hurons.

EVENT DATES: Saturday March 22nd and Sunday March 23rd, 2025

EVENT TIMES: 9:00 am to 5:00 pm daily (last admission at 2:30 pm)

Timed tickets will be sold on EVENTBRITE as of February 14, with access to Sainte-Marie & Wye Marsh

Early Bird Advance Tickets: \$16.00 per adult and \$12.50 for Students & Seniors until March 18

Regular Tickets: \$22.00 per adult and \$18.50 for Students & Seniors after March 18

About the Sweetwater Harvest Festival:

Now in its 35th edition, the *Sweetwater Harvest Festival* is the *Wye Marsh Wildlife Centre's* biggest event of the year. For details, visit their website at: <https://www.wyemarsh.com/sweetwater>

Visitors will be able to experience this unique Canadian tradition at two different locations, Sainte-Marie among the Hurons and the Wye Marsh, and enjoy a variety of family friendly activities and demonstrations at each location. The Artisans and Vendors Market will be hosted at Sainte-Marie among the Hurons (16164 Highway 12 East, Midland, ON), in the Brebeuf Event Centre and other areas, as needed.

Please note:

- Vendors must sign up for both days of the event. Booths must be attended by vendors at all times.
- Vendors spots are about 10' X 6', indoors and located in the Brébeuf Event Centre and the Visitors Centre (Foyer). Booth locations are at the discretion of the organizer.
- About 25-30 vendor spots are available this year.
- There is no ATM available on site. Hydro and Wi-Fi are available (free).
- The organizers will try their best to select a variety of vendors, selling unique and different products, to the best of their knowledge but some duplication may occur.
- The event will take place "rain or shine".
- Tickets will be sold online exclusively (same day tickets available online) and provide access to both sites. No tickets will be sold at the door. Tickets go on sale online on February 14th, 2025.
- Restaurant Sainte-Marie will be open during the event.

INSURANCE:

- A copy of your insurance certificate must be sent to the organizer.
- "Sainte-Marie among the Hurons" must be named as additional insured.
- Our address is: 16164 Highway 12 East, Midland, ON L4R 4K8.
- Validity dates must include the dates of this event.
- Minimum of \$2 million General Liability Insurance.

FEES & PAYMENT:

- Vendors fee of \$115 (Incl. HST) for both days (9 am to 5 pm) for an indoor spot.
- NO REFUND unless the organizer ("HHP") cancels the event.

- Please wait to receive a confirmation email before making your payment.
- **Online Payment is due in full by February 28th, 2025:**
- We do not accept e-transfers or personal cheques.

SET UP:

- Friday March 21^s between 2:00 pm and 4:30 pm.
- Saturday March 22nd between 8 am and 8:45 am (doors open at 9 am).
- Vendors must bring their own table(s). Chairs will be provided.

PARKING:

There is free parking onsite. After the initial set up, vendors may be asked to move their vehicle to areas farthest from the main entrance.

TEAR DOWN:

- Sunday March 23rd no earlier than 5:00 pm and no later than 6:30 pm.
- Vendors can leave their booth “as is” overnight.

APPLICATION CRITERIA AND SELECTION PROCESS:

Vendors will be chosen based on the products they have included in their application. In order to curate a good assortment of products, the following is a rated criteria that will be taken into account:

- The product is handmade, handcrafted or produced by the applicant (10 Points)
 - The product is made in Canada and is not manufactured (10 points)
 - The product reflects the highest standards of design, workmanship & authenticity (10 points)
 - Vendors must provide a minimum of 3 quality photos of products for the selecting committee and for marketing purposes (10 points)
 - New vendors must submit photos of their booth set-up from previous markets
 - Vendor must provide a description of their products and price range (10 points)
 - Vendor must commit both days of the event (10 points)
 - Farm products must be grown locally (10 points, if applicable)
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- An application must have a total score of 75% in order to be accepted.
 - A decision will be made within seven (7) calendar days.
 - For returning vendors, compliance with our Terms & Conditions at previous events will be taken into consideration during the vetting process.
 - Vendors must restrict their product selection to one main category to avoid saturation.
 - To be fair to other vendors, the organizer may ask you to remove products not included in your application and description of products. The design, esthetic, creativity and use of medium will be considered when making that decision.
 - A decision will be made within seven (7) calendar days of receiving your application.

FOOD VENDORS (tasty treats, baked goods, gourmet food, preserves, jams, etc.):

- “Food vendors must obtain the proper permit through the Simcoe Muskoka District Health Unit **at least 3 weeks prior to the show** and have it available at their booth during the event. Information and a the online application can be found at: <http://www.simcoemuskokahealth.org/Topics/FoodSafety/SpecialEvents>
- No food vendors will be permitted to sell their products without approval from the SMDHU.
- **No refund will be made should vendors fail to secure the appropriate permit in time.**



Sweetwater Festival Artisans & Vendors Market Terms and Conditions

The following terms and conditions apply to Vendors participating in the **2025 Sweetwater Harvest Festival Market** at Sainte-Marie among the Hurons on March 22nd and March 23rd, 2025.

- 1) Vendors are required to submit payment for the space (\$115) for the weekend (2 days) **by February 28th, 2025**, or we cannot guarantee your participation.
No vendors will be allowed to set up their booth if payment has not been received.

Vendor fees are NON-REFUNDABLE unless HHP is prevented from holding the show or cannot permit Vendors to occupy their rented space due to any cause beyond its control.

If approved, Vendors can submit their **non-refundable payment** by:

- a) Online by debit, Visa or Mastercard
 - b) Money order or certified cheque payable to the **“Minister of Finance”** (no personal cheques), and mail to: Huronia Historical Parks, P.O. Box 160, Midland, ON L4R 4K8 (Att: Nathalie Canto)
 - c) We do not accept e-transfers or personal cheques.
- 2) Each indoor spot is approximately 10' X 6' unless otherwise indicated and may be an irregular shape. Some spaces may be smaller and some slightly larger. The display must not protrude beyond the assigned area, and not exceed 8 feet in height. The organizer may ask the vendor to move items or tables which are creating a safety hazard or infringing on another vendor's space.
 - 3) Only 1 Vendor is permitted per booth and up to 2 helpers will be granted free admission to the event. The provided Vendor ID Badges are required to be worn at all times.
 - 4) HHP makes no representations or warranties with respect to the spaces. Vendors acknowledge and agree that they assume all risks with respect to their booth and all matters related thereto on an “as is” and “as available” basis with all faults.
 - 5) Vendors will not make additions, changes or modifications to any structural elements or to assigned spots. This prohibition specifically includes, but is not limited to nails, fasteners, command hooks and other products, etc. **Absolutely nothing shall be fixed to the walls or windows.**
 - 6) Vendors are required to provide their own display tables and 3-prong certified extension cords (if needed). HHP will provide two chairs per booth.
 - 7) Vendors will manage their booth from 9:00 am to 5:00 pm on March 22nd and March 23rd, 2025. Vendors are responsible to keep their area clean and orderly throughout the show.
 - 8) The event opens to the public at 9 am with visitors encouraged to start their visit at Sainte-Marie first.
 - 9) HHP reserves the right, in its sole and absolute discretion, to limit the type and number of Vendors and to assign, locate or relocate the vending space, size or space of booths or exhibits. HHP does not in any way whatsoever represent or warrant that competitive exhibitors will not be adjacent, opposite or nearby.

- 10) HHP (including its officers, employees and agents) shall not be liable to the Vendor or to any other person (including its officers, directors, employees or agents) for any general, consequential incidental, indirect, or special damages, or for any injuries, loss, death, costs, expenses, lost profits or any other losses howsoever caused that arise out of or are in any way related to this event.
- 11) HHP reserves the right to inspect any booths, displays, content, etc. as well as the full right, power and authority to require, any Vendor to remove or refrain from displaying any product, or to immediately leave the premises.
- 12) Vendors will comply with all applicable laws, HHP rules, regulations and policies as they may be in effect, from time to time.
- 13) Limitation of Liability. The Indemnified Parties will not be liable for:
- a. (i) any injury, death or property damage to the Licensee, the Personnel or for any claim by any third party against the Licensee, its officers, directors, employees, subcontractors, Participants or agents unless it was caused by the gross negligence of an employee of the Indemnified Parties while acting within the scope of his or her employment; and
 - b. (ii) any incidental, indirect, special or consequential damages, injury or any loss of use, revenue or profit of the Licensee arising out of or in any way related to this Agreement.
- 14) Indemnity. The Licensee hereby agrees to indemnify and hold harmless the Indemnified Parties from and against any and all liabilities, loss, costs, damages and expenses (including legal, expert and consulting fees), causes of action, actions, claims, demands, lawsuits, or other proceeding, by whomever made, sustained, incurred, brought or prosecuted, in any way arising out of or in connection with anything done or omitted to be done by the Licensee, the Personnel, Participants or agents, in the course of the performance of the Licensee's obligations under the Agreement or otherwise in connection the Agreement.
- 15) Insurance. The Licensee hereby agrees to put in effect and maintain or cause to be put in effect and maintained for the duration of this Agreement, at its own cost and expense all the necessary and appropriate insurance that a prudent operator of this type, and depending on the risk, would maintain including but not limited to the following:
- Commercial General Liability Insurance** on an occurrence basis for third party bodily injury, personal injury and property damage, to an inclusive limit of not less than two million dollars (\$2,000,000) per occurrence, two million dollars (\$2,000,000) products and completed operations aggregate. The policy is to include the following:
1. The Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Licensee's obligations under, or otherwise in connection with the Agreement.
 2. contractual liability coverage; and
 3. cross liability clause.
- 16) **COVID-19:** HHP continues to follow the guidance of our provincial public health officials in all operational decisions related to Covid-19. Please visit the Simcoe Muskoka District Health Unit website for up-to-date guidelines and resources. It is expected that you (and your helpers) will be fully compliant with any/all public health requirements that are put in place at the time of the event by the Province of Ontario and/or Huronia Historical Parks. Should the event be cancelled for any reasons related to Covid-19 or other health and safety concerns, you will be notified as soon as possible, and your vendor fee will be refunded.



2025 Sweetwater Harvest Festival Application Form

March 22nd and March 23rd, 2025

DEADLINE TO APPLY: February 28, 2025

Vendor Name: _____

Business Name: _____
(May be used to promote the event and may be listed on our website, social media, etc.)

Address: _____

City: _____ Postal Code: _____

Phone/Cell number: _____

Email Address: _____

Website / Social Media Links: _____

Please provide a description of the products you intend to sell and how they meet our criteria:

1. What category best describe your products (i.e. Home Décor, jewelry, baking, etc.):

2. Products price range: _____

3. Describe your booth set-up and provide a photo of your set up (new vendors):

Number of tables & sizes and configuration: _____

4. Are you an Indigenous, Metis or Inuit artisan or vendor? **Yes** **No**

5. **If you are a food vendor**, you will obtain a temporary food permit from the SMDHU *at least 15 days prior to the event*:

Yes **No**

6. What form of payment do you accept? **Cash only** **Cash, debit, credit card**

PLEASE NOTE THAT THERE IS NO ATM ON SITE

PHOTOS:

- **Please provide photos of your products in order to be considered for this event.**
- Photos can be emailed to: reservationshhp@ontario.ca or you may provide a **clickable LINK** to your webpage/social media account (not just the name).
- HHP reserves the right to use vendor's name in any advertising or marketing associated with the Event. HHP does not, however, guarantee vendor's inclusion in such materials.

For questions, please contact Nathalie Canto at reservationshhp@ontario.ca

I have read and understand the above agreement for participating as a Vendor at the Sweetwater Harvest Festival Artisans and Vendors Market to be held at Sainte-Marie among the Hurons on March 22nd and March 23rd, 2025. I hereby indicate my acceptance of the terms and conditions as evidenced by my signature below.

Applicant Name (please print): _____

Applicant's Signature: _____

Date: _____